

**HIV CASE MANAGERS:**  
**SPAN, INC. 105 CHAUNCY ST. 6<sup>TH</sup> FLR. BOSTON, MA 02111**

Span, Inc. is seeking a full-time Case Manager for our Corrections to Community (CTC) Reintegration Program. All services in this harm reduction based program are for HIV + men and women who are offenders and ex-offenders. Duties include assisting clients in applying for entitlements, referrals to medical, mental health and substance abuse treatment as well as education and other social services. The Case Manager will conduct intake, assessment, risk assessment, and discharge planning and will also place clients in long- and short-term residential substance abuse treatment, transitional programs, and shelters when needed. Short- and long-term housing search and support for clients who are sex offenders is also required. Coordinate services with prisons and jails, program presentations, networking with community providers, special agency projects, and data entry.

The position requires at least weekly entry into multiple county houses of correction, jails, and Massachusetts state prisons to provide services for prisoners who are within 6 months of their wrap up or parole eligibility date. Transporting clients and accompaniments to appointments and from prison to placement is necessary. Transports are typically done with the support of an additional staff member.

**Requirements:**

Some college is preferred. Criminal record clearance to enter county houses of correction, jails, and Department of Corrections is needed. A valid driver's license and access to a car are required. Case Management experience is essential with some knowledge of criminal justice, substance abuse and housing resources preferred. This is a full-time, 40 hour per week position that entails some evening work (12-8PM) and some Saturdays (10AM-5PM).

**Benefits:**

Salary is competitive. Benefits include 3 weeks vacation, generous time off for holidays, sick days, and personal time. Individual Harvard Pilgrim Plan, family Delta dental, life insurance and short-term disability. Support for training on-site and off-site is provided.

**Cover letter & resume to:** [dcooper@spaninc.org](mailto:dcooper@spaninc.org) or reply to above address .

**Minorities and bi-lingual Spanish speakers are strongly encouraged to apply. Span is an Equal Opportunity / Affirmative Action employer.**